

Venture Blue Limited
 4A Dolphin Way
 Shoreham
 West Sussex
 BN43 6NZ

RETURNS FORM

We are sorry to hear that your order was unsuitable. All you need to do is fill out the sections below and send them back to us and we'll do the rest.

Step 1 Customer Info - Please fill out all the info below.

Name	
Telephone	
Order Number	
Date of Return	

Step 2 The goods you are returning - Please fill out either the 'Refund' or 'Exchange' section.

Exchange

Item Code	Qty	Item Description	Exchange For	Reason

Refund

Item Code	Qty	Item Description	Reason

Step 3 Sending your goods back

We recommend that you obtain a **proof of postage** when returning goods as we cannot accept liability for any goods that are lost in the post. The cost of returning any items is your responsibility unless we have previously agreed otherwise.

----- **FOR OFFICE USE ONLY** -----

DATE		INITIAL		POSTAGE		PROCESSED	
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